

# Willowbank Park Raceway Hire Terms and Conditions

## Track Hire

Willowbank Park Raceway hire is managed by the Ipswich and West Moreton Auto Club Inc (IWMAC).

All bookings are allocated from the available dates of the annual calendar.



## Securing bookings

- Bookings are secured with a complete application including evidence of Public Liability Insurance and with 20% deposit on application. The hirer shall provide IWMAC proof/evidence/policy details of their Public Liability Insurance (minimum \$20 million) for the activities of their event with their application.
- Full payment is required **14** days prior to the event date or booking will be cancelled with no refund of deposit.
- New bookings for this hirer will not be confirmed/secured until any outstanding fees or charges are paid.
- All booking applications and correspondence will be accepted via [bookings@iwmac.org.au](mailto:bookings@iwmac.org.au)

## Cancellations

- Cancellations more than **30** days prior to event date will receive 100% refund.
- Cancellations within **30** days of event date - no refund of deposit.
- Cancellation by Ipswich City Council - full refund.
- Postponement due to weather. negotiated to next available date.

## Track hire options - Willowbank Park Raceway

**Half Day** hire of Willowbank Park Raceway

\$900 per half day (Morning 8:00 – 12:00 or Afternoon 12:30pm – 4:30pm)

**Full Day** hire of Willowbank Park Raceway

\$1600 per full day (8:00 am to 4:30pm).

Earlier site access for setup and later tidy up are available by prior negotiation with IWMAC.

Hire charges includes the mandatory IWMAC water truck and IWMAC driver.

## Delays and extra charges

Delays beyond agreed times, including cleanup, repair or rubbish removal will be charged at \$300 per hour or part thereof. This will apply for example, where hirers and/or their clients and vehicles remain on site or rubbish is not removed prior to the end of the hire.

Ipswich City Council charges associated with Emergency Services, Security or Duty Officer callouts, cleaning or repairs will be the responsibility of the hirer where an act or omission on their behalf has caused that to occur.

**inclusions:**

- Track setup and water truck with driver for hire period.
- Covered concrete apron shelter outside the IWMAC clubhouse and canteen. No other building access is included.
- Electricity is available external to the front of the Clubhouse shed.
- Water is available at the back of the canteen.
- Toilets are available in communal block.
- A fit for purpose track setup (markers etc) will be provided by IWMAC to hirers, agreed with the hirer.

***Rainout***

The IWMAC is experienced in understanding local conditions and the requirements for a safe and enjoyable use of the track. The final decision to deem the track suitable for use of the track is the decision of IWMAC. The IWMAC assessments of the track will usually be made by noon on Friday for a Saturday or booking.

**Booking application**

Event Date(s) requested:

Hire option (half day morning, half day afternoon, full day)

Event Times:

Event Name:

Hirer Name:

Hirer Contact Number:

Postal Address:

Details of Event:

I the Hirer agree to abide by the IWMAC Willowbank Park Raceway Hire Terms and Conditions set out here.

Print Name:

Signature:

Date:

The hirer gives IWMAC permission to publish details of their event to the IWMAC Calendar.

Please indicate: YES                      NO

**Track hire Terms and Conditions**

1. The Hirer has Public Liability Insurance (minimum \$20 million) for their hire event.
2. The Hirer indemnifies and will keep indemnified the IWMAC in respect to any damage, cost, loss, expense or claim suffered or incurred by IWMAC and arising out of the hirer's activities.
3. The Hirer is responsible for ensuring the hired race track and associated facilities are not damaged as a result of any activity, and left in a clean, tidy and secure condition. The Hirer agrees to payment for any damages repair or clean up costs and costs associated with Emergency Services, Security or Duty Officer callouts, cleaning or repairs will be the responsibility of the Permit holder where an act or omission on their behalf has caused that to occur.

4. Damage to the specialised race track surface beyond wear includes:
  - i) Excessive drifting causing surface material to be propelled beyond the track.
  - ii) Cutting corners and making new tracks not on the specialised track surface resulting in holes and causing surface material to be propelled beyond the track.
  - iii) Overuse of an unfit wet track surface or wet parts of the surface (from rain during the day) causing holes and causing surface material to be propelled beyond the track.
  - iv) Damage to track infrastructure – track markers, tyre walls etc.
  - v) Damage to areas beyond the bounds of the defined track.
5. The IWMAC water truck will be used to manage the moisture and control dust for the track. Allowing access for the IWMAC water truck for track moisture control and dust control for the hired day is the responsibility of the Hirer. The application of the water truck will remain at the discretion of the truck driver.
6. The Hirer will manage their activity to ensure the application of water protects the specialist track surface and minimises dust.
7. Any damage to the track or facility is to be reported to IWMAC by the Hirer as soon as possible, at least prior to the CoB of each hired day.
8. The Hirer is to leave the toilets and other facilities in a clean and tidy condition and for rubbish removal to the Council dumpster.
9. Storage of vehicles and equipment is not included in track hire. Damaged or broken down cars will need to be removed from site before the end of the hire or extra charges will apply.
10. The repair costs of damage to the facility or equipment will be recovered from the hirer.
11. All tents, marquees etc. must be stabilised with weights or sandbags. The use of pegs or stakes is not permitted.
12. All Hirer electrical equipment must be tested and tagged and in current test date.

#### **Track operations use Terms and Conditions**

13. The Hirer shall adequately manage, supervise, control and monitor all of its people and activities to ensure that the facility is used safely and appropriately to minimise damage to the specialist track surface and equipment/facilities.
14. The Hirer is to ensure all necessary safety equipment is available and fit for purpose at all times during the event.
15. The Hirer is to ensure drivers are supervised to drive within the boundary constraints of the approved marked track layout. The Hirer is to ensure no short cutting occurs.
16. The Hirer shall suitably supervise and manage to a high standard, the safety of all persons on site including participants, employees, volunteers, spectators and photographers.
17. The Hirer shall ensure all participants understand and meet the requirements for track use including ensuring all drivers minimise wear and tear or damage to the specialised track surface and all associated facilities.
18. The Hirer shall provide on-site medical response and equipment suitable and adequate for their activities.
19. The Hirer shall ensure emergency plans include maintaining access to emergency vehicles at all times.
20. The Hirer shall provide and maintain firefighting capability and equipment suitable and adequate for their activities.
21. The Hirer is to ensure no alcohol, glass or animals are brought onto the venue.
22. The Hirer is to ensure refuelling is only performed in the 'scrutineering' area provided, by two persons.

23. The Hirer shall supervise activities and ensure track activities are paused for any period these conditions are not met.
24. IWMAC retains the right to pause and or cancel the hire at any time.

#### **Track use Terms and Conditions for Participant/Driver**

The Hirer is to ensure drivers are to minimise damage to the integrity of the specialised track surface and understand the Hirer's Conditions above and also:

25. Vehicles – 4x4 vehicles are not suitable as they damage the track.
26. Tyres - all vehicles – No aggressive tyres are permitted on any vehicle. All terrain, rally, knobby speedway or all terrain tyres are not permitted. Road radials only and no space savers.
27. Drivers are required to:
  1. Stay within the bounds of the marked track layout.
  2. Not misuse the track damage as a result of, hitting tyres, hats etc.
  3. ensure pits, staging area, building and amenities are to be kept clean and tidy.